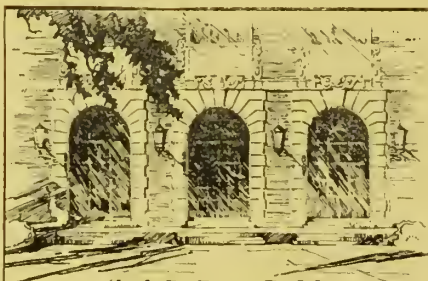


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HESS

Handbook of the
Libraries of Columbus, Ohio

Library Science
B. L. S.
1904



LIBRARY
OF THE
UNIVERSITY
OF ILLINOIS

1904
H463



228
117
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HANDBOOK OF THE LIBRARIES OF COLUMBUS, OHIO

by

GERTRUDE FOX HESS

THESIS FOR THE DEGREE OF BACHELOR OF LIBRARY SCIENCE

IN THE STATE LIBRARY SCHOOL

in the

UNIVERSITY OF ILLINOIS

PRESENTED JUNE 1904

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UNIVERSITY OF ILLINOIS

28 May 1904

THIS IS TO CERTIFY THAT THE THESIS PREPARED UNDER MY SUPERVISION BY

Gertrude Fox Hess

ENTITLED Handbook of the libraries
of Columbus, Ohio

IS APPROVED BY ME AS FULFILLING THIS PART OF THE REQUIREMENTS FOR THE DEGREE

OF Bachelor of Library Science

Latharine E. Sharp

HEAD OF DEPARTMENT OF Library science

66151



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I N T R O D U C T I O N

In the preparation of this thesis the compiler has endeavored to include all libraries of 1000 volumes or more, that are open to the public, even though it be a limited public, as students in a school, or the patients of a hospital.

As no complete list of the libraries could be found, some may have been omitted, but every available source of information was consulted.

The information was obtained from answers to type written questions, a copy of which is here appended, which were in most cases, personally delivered to the library. In others they were sent. Usually the answers received were sufficient, but sometimes the questions were misconstrued or there was not sufficient information, so that other letters had to be written. In a very few cases repeated requests brought no returns and the information had to be supplied second hand. These libraries will be found starred to indicate that such is the case. ★

The accompanying maps are intended to show the geographical position of the libraries in the city, and of the traveling libraries sent out by the State Library.

The larger map shows the location of the libraries in the city. Sections blocked off and numbered, indicate the city wards. Many libraries lie clustered near the center of the city, while five out of the twelve wards into which the city is divided, have no libraries.

The second map, which was taken from, Sketches of Ohio Libraries, compiled by C.B. Galbreath, 1900, shows the location of the traveling libraries sent out by the State library up to that time. A great number of the traveling libraries are clustered around Columbus, but there is not a county in the state that has not three or more of them.

A striking feature of the reports received from the libraries is the large number that reported either a classification of their own, or failed to report any thing on this subject. There are five only of the libraries described, which use the Dewey decimal classification. Each one of the other libraries seems to have a different arrangement. This is accounted for partly, by the fact that several of the libraries are institutional libraries which require special treatment, as the library for the blind and the one for feeble minded youth.

The libraries of Columbus may be treated under six groups. The State house libraries, the institutional libraries the subscription libraries, the society libraries, the university and college libraries and the public libraries.

The Ohio State library, the Supreme court library, the Board of Health and Board of Agriculture libraries are all supported by state taxation. With the exception of the first

each one is a large reference library, confined to one subject.

The State library, while intended originally as a reference library with lending privileges limited to state officers and their families, has extended its privileges, until today it is available to ^{all} the citizens of the state. This has been brought about largely through the traveling department of the library. When this branch of the work was first undertaken in 1896, the books were sent directly from the main collection. In 1898 the legislature appropriated \$4000. for this department, and this was the beginning of a separate collection, which has been added to each year until now the traveling library has 24557 volumes, with an annual appropriation of \$3500. Libraries are chosen from this large collection to suit the needs of the borrower, as nearly as possible.

The institutional libraries are of different kinds. The one at the State Hospital is composed of medical works and fiction almost exclusively. The library at the Institution for Feeble Minded Youth consists of medical works and a very carefully selected collection of books which appeal to children. These books are on all subjects, history, science, literature and fiction, and have been chosen with the view of interesting the children.

The library for the blind deserves special mention. This library is situated in a large room and consists of 4500 volumes in the Line and The New York Point print. It requires several volumes to make one volume of ordinary

print, so that there are not 4500 different works. This library is being added to every year, as the school receives each year, a national appropriation of \$800. for the purchase of books from the American Printing house for the blind, at Louisville, Kentucky. This library also contains raised and dissected maps, a raised globe, and a typewriter which the blind children learn to manipulate. Each institutional library has its own distinctive feature, by which it is adapted to its intended use.

There are in Columbus four subscription libraries with over 15000 volumes, One of the number is a special law library but the other three are mainly fiction.

The two society libraries are strictly for reference purposes and consist of genealogy, local history, and historical and society publications. Later information from the Ohio State Archaeological and Historical Society than that given in the tabulated part of this thesis, states that, "since you were here we have been collecting many books upon the Indian and prehistoric man, so that at the present time we have one of the best libraries along that line that is to be found in the state."

Columbus has six libraries which are connected with educational institutions. The largest is the Ohio State University with 50000 volumes. Besides this, there are two sectarian schools, one Lutheran and the other Roman Catholic, two medical schools and one preparatory school.

The Public School Library has been placed under the head of public libraries for, although it does a very good and growing work with the schools, it is also a public library

It maintains a reference and reading room and has a large circulation. This with the Public Library and Reading Room makes two public libraries in one city running under separate government and, to a great extent, duplicating work and material.

The city is at present building the \$2000000. Carnegie library and it would seem that the work of these two libraries could be conducted in the one building, with the school work as a distinct part of the Public library work. This would reduce the expense of administration and the chance of duplication of material. If the present site of the School library could be sold, and the proceeds put into sites for branch libraries, Columbus might have, with very little, if any, additional expense, through the generosity of Mr. Carnegie, a large central library and several branches. This would meet the growing needs of the city for a number of years to come.

1. Name of library? _____
2. Date of founding? _____
3. Is library free or subscription? _____
If subscription, what is fee? _____
4. Reference or circulating or both? _____
5. Supported by taxation or corporation? _____
6. Approximate number of annual accessions? _____
Books _____ Pamphlets _____
7. Approximate amount spent annually for books? _____
8. How many books in entire library? _____
9. How great a library force to do the work? _____
10. Name of present librarian? _____
11. How many periodicals subscribed to annually? _____
12. What class of periodicals? _____
General _____
Scientific _____
Literary _____

1. BOOKLOVERS LIBRARY.

49 East State etreet. Lulu DeMuth librarian.

REGULATIONS.-- Circulating subscription library, price of subscription ranging from \$5. to \$100. per.year; members anywhere are members everywhere; Columbus center open from 8 A.M. to 6 P.M.

RESOURCES.-- Columbus center keeps about 6000 vols. but the supply is made to meet the demand; exclusively a library of new books.

LIBRARY STAFF.-- Columbus center employs three.

Historical sketch, see Library Journal, April 1903, 28:175-6.

2. CAPITAL UNIVERSITY SEMINARY LIBRARY.

East Main street. Professor A. Pflueger librarian.

HISTORY.-- Founded 1830; supported by corporation; approximate amcunt spent annually for bocks \$100.

REGULATIONS.-- Reference and circulating; free to faculty and students; open Tuesday and Saturday afternoons.

RESOURCES.-- 7000 vols. Approximate number of annual accessions, books 50, pamphlets 100; occupies one large room.

CLASSIFICATION AND CATALOG.-- Subject arrangement; book and card manuscript catalog.

SPECIALTY.-- Theological works, 4000 vols. in this class, mostly in German.

LIBRARY STAFF.-- Librarian and two assistants.

3. CARNEGIE LIBRARY.

Grant avenue.

The Carnegie library building at this date (Jan. 4, 1904) has progressed rapidly, all excavations are made and the laying of the foundation has begun. The contract calls for occupancy of the building by October 1, 1905.

The building is on a lot 365 ft. x 335 ft. costing \$40,000. bought by the city. The building, including all architect's fees and partial equipment, will cost in round numbers, \$240,000. making the total value of the ground and building \$280,000.

Information given by Mr. E.O. Randall, President of the board of trustees, Jan. 4, 1904.

Historical sketch, see Library Journal, Jan. 1903,
28:15 and March 1903 28:139.

4. COLUMBUS LAW LIBRARY ASSOCIATION.

Court house. Charles T. Keech librarian.

HISTORY.-- Founded 1887; supported by corporation; approximate amount spent annually for books \$1,000.

REGULATIONS.-- Reference subscription library, with a membership fee of \$50.; library open eight hours daily.

RESOURCES.-- 5000 vols. Approximate number of annual accessions 300; four law periodicals subscribed to annually; occupies one room 30 x 60 ft.

CLASSIFICATION AND CATALOG.-- books arranged by author; subject catalog in book form.

LIBRARY STAFF.-- Librarian.

INSANE ASYLUM see OHIO STATE HOSPITAL.

5. INSTITUTION FOR FEEBLE MINDED YOUTH.

West Broad street. Anna J. Penfield librarian.

HISTORY.-- Founded 1870, this library burned in 1881 and was re-established in 1885; supported by taxation; approximate amount spent annually for books and periodicals \$221.27

REGULATIONS.--Reference and circulating; free to employees and inmates of the institution. Books accessible to teachers at any time, to children one hour each day.

RESOURCES.-- 2690 vols. exclusive of medical books; approximate number of annual accessions 200; 24 periodicals subscribed to annually, with 52 copies, mostly juvenile; occupies two rooms.

CLASSIFICATION AND CATALOG.-- Use classification of their own; dictionary catalog.

LIBRARY STAFF.-- Librarian who gives only part of her time

6. KEELMSCOTT LIBRARY.

515 East Broad street. Mary S. Clarke librarian.

HISTORY.-- Founded May 16th. 1903; supported by subscription; approximate amount spent annually for books \$600.

REGULATIONS.-- Circulating subscription library, fee two cents per. day, or an annual sum, according to privileges; open from 8 A.M. to 5.30 P.M.

RESOURCES.-- 1100 vols. with general and literary periodicals.

CLASSIFICATION AND CATALOG.-- Books arranged alphabetically by authors; card catalog.

SPECIALTY.-- Recent fiction.

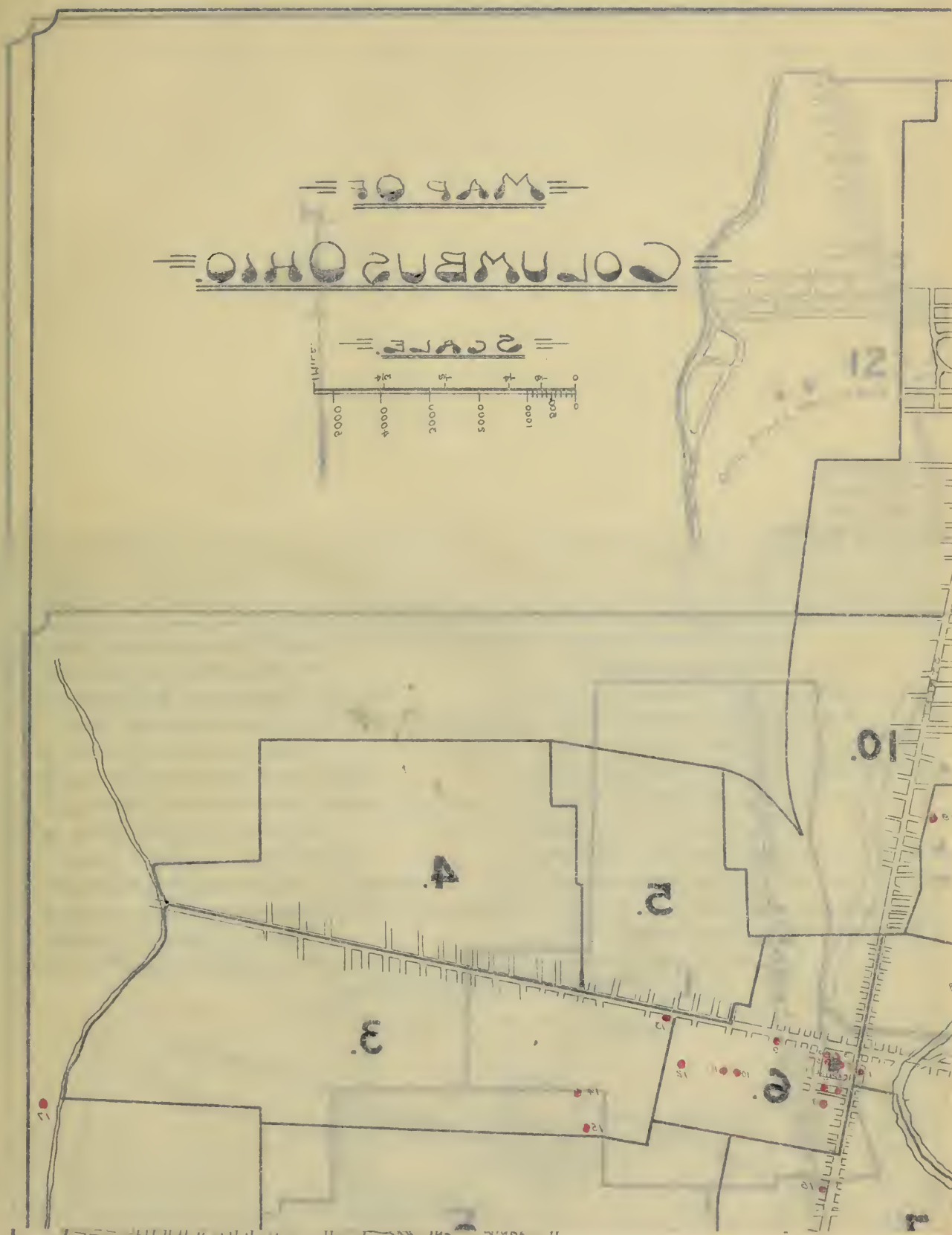
LIBRARY STAFF.-- Librarian.

7. OHIO INSTITUTION FOR THE EDUCATION OF THE DEAF AND DUMB.

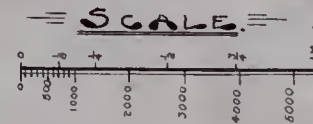
Town street and Washington avenue. Mrs. Maria Lerch librarian.

HISTORY.-- Founded 1851; supported by taxation; approximate amount spent annually for books \$50.

REGULATIONS.-- Reference and circulating; free to all persons in the institution; open three evenings each week in one part and two evenings in the other.



==MAP OF==
COLUMBUS OHIO.



==INDEX TO LIBRARIES.==

- | | |
|--|---|
| 1. Smyth's Circulating Library. | 13. Kelmscott Library. |
| 2. Ohio State Library. | 14. Ohio State School for the Blind. |
| 3. Supreme Court of Ohio Law Library. | 15. Pentecostal College of Josephinum. |
| 4. State Board of Agriculture. | 16. Columbus Law Library Association. |
| 5. State Board of Health. | 17. Capital University Seminary Library. |
| 6. Deeklover's Library. | 18. Ohio Penitentiary. |
| 7. Public Library and Reading Room. | 19. Ohio Medical University. |
| 8. Public School Library. | 20. Ohio State Archaeological and Historical Society. |
| 9. University School. | 21. Ohio State University. |
| Old Northwest Genealogical Society. | 22. Institution for Feeble Minded Youth. |
| 10. Starling Medical College. | 23. State Hospital. |
| 11. Carnegie Library. | |
| 12. Ohio Inst. for Education of Deaf and Dumb. | |

RESOURCES.-- 2777 vols. Approximate number of annual accessions 28; 10 periodicals subscribed to annually, all literary.

LIBRARY STAFF.-- Two who give only part of their time.

★ 8. OHIO MEDICAL UNIVERSITY.

Park street.

RESOURCES.-- 1200 vols.

Information taken from, Sketches of Ohio Libraries, compiled by C.B. Galbreath 1900, as repeated requests brought no information.

★ 9. OHIO PENITENTIARY LIBRARY.

J. D. Starr librarian.

HISTORY.-- Founded 1867; supported by taxation.

REGULATIONS.-- Free circulating library.

RESOURCES.-- 4000 vols. Approximate number of annual accessions 300.

Information taken from U.S.- Education, Bureau of. Report 1899-1900, as requests for information were not answered.

10. OHIO STATE ARCHAEOLOGICAL AND HISTORICAL SOCIETY LIBRARY.

Page hall, Ohio State University. William C. Mills
librarian.

HISTORY.-- Founded 1885; for several years the society collected a number of valuable works, but these drifted into the State Library and have remained there.

In 1899 when the present librarian took charge there were only 200 volumes in the library; supported by the sale of the quarterly published by the society. All books and pamphlets are procured by exchange for the quarterly and other publications of the society.

REGULATIONS.-- Reference; free; open from 8 A.M. to 5.30 P.M.

Library will undertake to be a bureau of information, for which there is no charge.

RESOURCES.-- 1944 vols. Approximate number of annual accessions 450 to 500 bound vols. and 500 to 600 pamphlets.

SPECIALTIES.-- Historical and society publications.

CATALOG.-- Card, subject arrangement.

LIBRARY STAFF. -- Librarian who gives only part of his time, and one assistant.

11. OHIO STATE HOSPITAL.

West Broad street. Jennie B. Underwood librarian.

HISTORY.-- Founded 1877; supported by taxation.

REGULATIONS.-- Reference and circulating, the circulating part is free to patients and attendents, the medical department is for the use of physicians in charge

RESOURCES.-- 1500 vols.

CATALOG.-- Author and title manuscript catalog in book form.

SPECIALTY.-- Medicine, 900 vols. in this class.

LIBRARY STAFF.-- Librarian who devotes only part of her time.

12. OHIO STATE LIBRARY.

State house. C.B. Galbreath librarian.

HISTORY.-- Founded 1817; supported by appropriation; approximate amount spent annually for books \$6,000. general library, \$2,500. traveling library, \$3,500.

REGULATIONS.--Reference and circulating; free to all citizens of the state, except that all expenses connected with the issue or return of books shall be paid by the borrower; open from 8 A.M. to 5 P.M. from September to June, from 8 A.M. to 4 P.M. during July and August and from 8 A.M. to 9 P.M., except Saturday, during sessions of the legislature. Library will undertake to be a bureau of information to a limited extent, for which there is no charge.

RESOURCES.-- 87876 vols. Aug. 21, 1903, of these 63319 were in the general library and 24557 in the traveling library; approximate number of annual accessions 6257, of these 2564 were in the general library and 3637 in the traveling library; 135 periodicals subscribed to annually, 106 general, 18 scientific and 11 literary.

CLASSIFICATION AND CATALOG.-- Classified according to the Dewey decimal classification; dictionary card catalog. Library has a newspaper and periodical list which may be used outside the library.

SPECIALTIES.-- History, biography and travel.

LIBRARY STAFF.-- Librarian and 11 assistants, of these five are in the general library and six in the traveling library.

Historical notices, see, Sketches of Ohio libraries, compiled by C.B. Galbreath, 1900, P. 18-43.

Library Journal 23: 105, Traveling libraries in Ohio.

13. OHIO STATE SCHOOL FOR THE BLIND.

Main street and Parsons avenue. Pauline Gray librarian.

HISTORY.-- Founded 1874; supported by taxation; approximate amount spent annually for books \$800.

REGULATIONS.-- Reference and circulating; free to the inmates of the institution; open during school hours.

RESOURCES.-- 4500 vols. in Line Print and New York Point with some reference books not in these; approximate number of annual accessions 400 in Line Print and New York Point: 7 Periodicals subscribed to annually, literary and general.

SPECIALTY.-- Books in Line Print and New York Point.

LIBRARY STAFF.-- Librarian and pupil assistants.

14. OHIO STATE UNIVERSITY .

Orton hall, Ohio State University. Olive Jones
librarian.

HISTORY.-- Founded 1873; supported by taxation; approximate amount spent annually for books including the binding \$5000.

REGULATIONS.-- Reference and circulating; free to faculty and students; open from 7.30 A.M. to 9.30 P.M. except Saturdays when it closes at 4 P.M.

RESOURCES.-- 50000 vols. Approximate number of annual accessions 3700; 375 periodicals subscribed to annually; occupies about 12500 sq. ft.

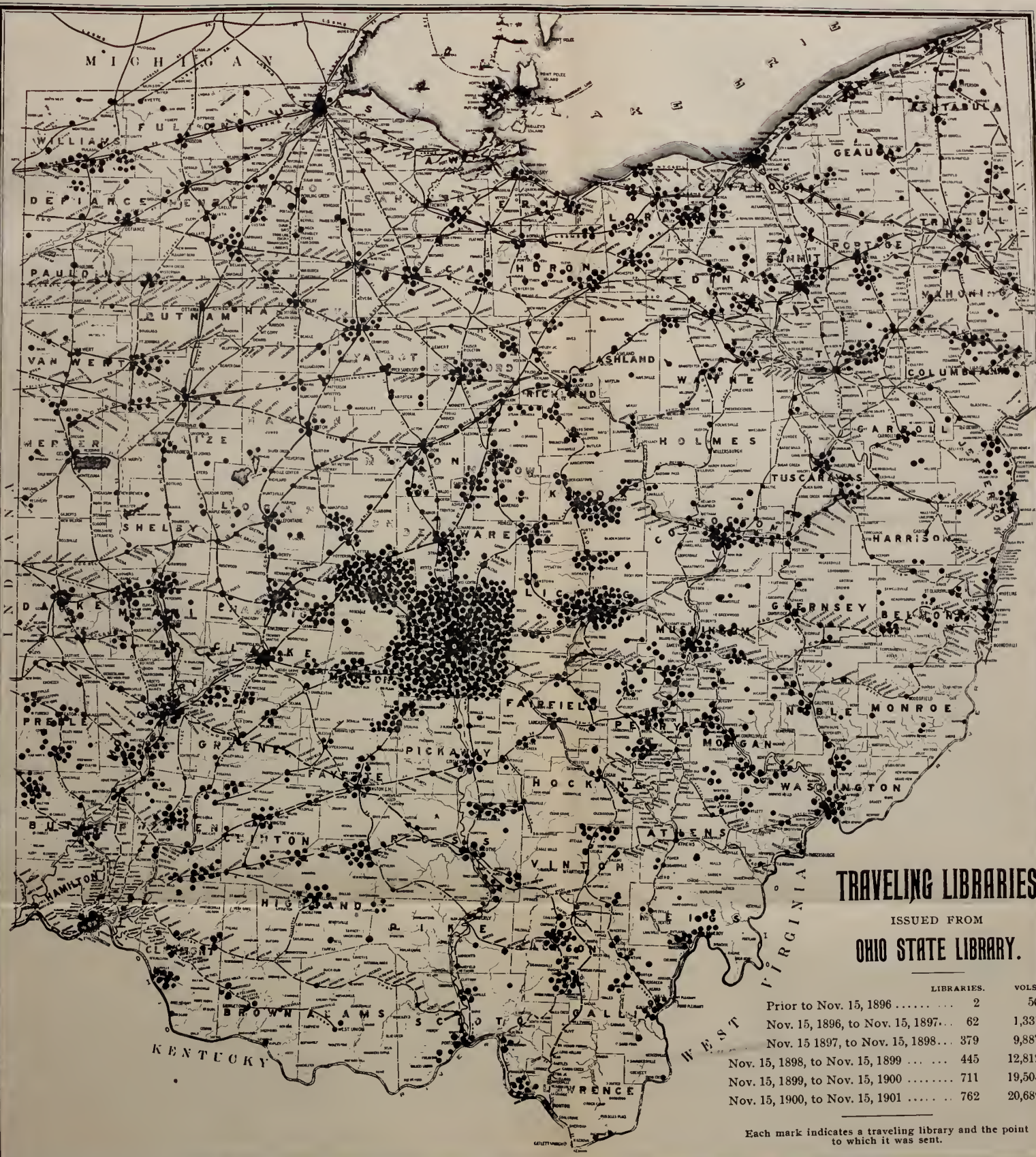
CLASSIFICATION AND CATALOG.-- Individual classification based on the Harvard and University of California systems; card catalog with author arrangement.

SPECIALTY.-- Documents, national, state and city.

LIBRARY STAFF.-- Eight with about 10 students employed from two to three hours daily.

Historical notice, see, Sketches of Ohio libraries, compiled by C.B. Galbreath, 1900, P. 133-40.





TRAVELING LIBRARIES

ISSUED FROM
OHIO STATE LIBRARY.

	LIBRARIES.	VOLS.
Prior to Nov. 15, 1896	2	50
Nov. 15, 1896, to Nov. 15, 1897...	62	1,331
Nov. 15, 1897, to Nov. 15, 1898...	379	9,887
Nov. 15, 1898, to Nov. 15, 1899	445	12,812
Nov. 15, 1899, to Nov. 15, 1900	711	19,505
Nov. 15, 1900, to Nov. 15, 1901	762	20,689

Each mark indicates a traveling library and the point to which it was sent.

15. OLD NORTHWEST GENEALOGICAL SOCIETY LIBRARY.

187 East Broad street. Frank T. Cole secretary.

HISTORY.-- Founded 1897; supported by society dues.

Approximate amount spent annually for books \$50.

REGULATIONS.-- Reference; free; open from 9 A.M. to 5 P.M

Library will undertake to be a bureau of information, charges for actual labor involved.

RESOURCES.-- 1407 vols. Approximate number of annual accessions 200, 98 books and 102 pamphlets; 35 periodicals obtained by exchange for the society publications, all genealogical or historical.

CLASSIFICATION AND CATALOG.-- Dewey decimal classification used in part; dictionary card catalog is being prepared.

SPECIALTIES.-- Genealogy and history.

LIBRARY STAFF.-- Volunteers from the society.

16. PONTIFICAL COLLEGE OF JOSEPHINUM.

821 East Main street. Max J. Philipp librarian.

HISTORY.-- Founded 1873; supported by college corporation; approximate amount spent annually for books \$1000.

REGULATIONS.-- Reference and circulating; free to faculty and students; open from 8 A.M. to 5 P.M.

RESOURCES.-- 20000 vols. in three separate collections; approximate number of annual accessions 500; 400 books and 100 pamphlets; 54 periodicals subscribed to annually, 15 religious, 10 scientific and 29 literary; occupies about 800 sq.ft.

CLASSIFICATION AND CATALOG.-- Use classification of their own; subject card catalog, with printed catalog for junior library.

SPECIALTY.-- Roman catholic religious books, about 6000 vols. in this class.

LIBRARY STAFF.-- Librarian and four assistants.

17. PUBLIC LIBRARY AND READING ROOM.

City hall, East State street. John J. Pugh librarian.

HISTORY.-- Founded 1872; supported by taxation; approximate amount spent annually for books \$2500.

REGULATIONS.-- Reference and circulating; free; open from 8.30 A.M. to 8.30 P.M.

RESOURCES.-- 40000 vols. Approximate number of annual accessions 3000; 140 periodicals subscribed to annually, 85 general, 20 scientific and 25 literary; occupies 6050 sq.ft.

CLASSIFICATION AND CATALOG.-- Use classification of their own, author arrangement under general subjects; dictionary card catalog.

SPECIALTIES.-- Literature, history, biography and reference.

LIBRARY STAFF.-- Librarian and four assistants.

18. PUBLIC SCHOOL LIBRARY.

40 East Town street. Martin Hensel librarian.

HISTORY.-- Founded 1847; supported by taxation; approximate amount spent annually for books \$3000.

REGULATIONS.-- Reference and circulating; free; open about nine hours daily, loans limited to one volume offiction per week to children while school is in session, adults two books on one card only one of which may be fiction; all alcoves open to students except the fiction alcove.

Library will undertake to be a bureau of information to a limited extent, for which there is no charge.

RESOURCES.-- 57057 vols. Approximate number of annual accessions 5000; 30 periodicals subscribed to annually, 19 general, two scientific and nine literary.

CLASSIFICATION AND CATALOG.-- Classified according to the Dewey decimal classification; subject card catalog and printed catalog in book form in 1896, still used.

SPECIALTIES.-- Sociology, science, history and biography.

LIBRARY STAFF.-- Librarian and five assistants.

BRANCHES.-- 26 branches are maintained in the various school buildings in the city. There is in each building a small permanent collection of reference books. These collections are supplemented by books sent out, 25 at a time, from the main library for use in the school room, as additional reading matter and for home use.

★ 19. SMYTHE'S CIRCULATING LIBRARY.

HISTORY.-- Founded 1898.

REGULATIONS.-- Reference and circulating subscription library.

RESOURCES.-- 3000 vols.

Information taken from, U. S.- Education, Bureau of. Report 1899-1900. as repeated requests for information brought no return.

20. STARLING MEDICAL COLLEGE.

State and Sixth streets. Adolph Feiel librarian.

HISTORY.-- Founded 1878; supported by donations from the professors of the school.

REGULATIONS.-- Reference and circulating; free to the faculty and students, or to any practicing physician of the city; open during the day.

RESOURCES.-- 3500 vols. Approximate number of annual accessions 50; three periodicals subscribed to annually; occupies about 40 x 25 sq. ft.

CLASSIFICATION AND CATALOG.-- Classified according to the Dewey decimal classification, with the books arranged chronologically in the classes; dictionary card catalog.

LIBRARY STAFF.-- Librarian.

21. STATE BOARD OF AGRICULTURE.

State house. Mrs. Tede S. Graves librarian.

HISTORY.-- Founded 1846; supported by taxation.

REGULATIONS.-- Reference; free; open from 8 to 11.30 A.M.
and 1.30 to 5 P.M.

RESOURCES.-- 7000 vols. Approximate number of annual
accessions 500; 200 books and 300 pamphlets; 20 per-
iodicals subscribed to annually, all on agriculture.

CLASSIFICATION AND CATALOG.-- Classified according to
the Dewey decimal classification; author and sub-
ject catalog.

SPECIALTY.-- Agriculture and live stock.

LIBRARY STAFF.-- Librarian.

22. STATE BOARD OF HEALTH.

State house. J.E. Bauman librarian.

HISTORY.-- Founded 1886; supported by taxation; approx-
imate amount spent annually for books \$75.

REGULATIONS.-- Reference; free; open from 8 A.M. to 5 P.M.

RESOURCES.-- 3000 vols. Approximate number of annual accessions 600, 100 books and 500 pamphlets; 25 periodicals subscribed to annually and 50 received in exchange, all scientific; occupies about 350 sq.ft.

SPECIALTY.-- Hygiene.

LIBRARY STAFF.-- Librarian.

23. SUPREME COURT OF OHIO, LAW LIBRARY.

State house. Frank N. Beebe librarian.

HISTORY.-- Founded 1860; supported by taxation; approximate amount spent annually for books \$2500.

REGULATIONS.-- Reference; free; open from 8 A.M. to 5 P.M.

RESOURCES.-- 2300 vols. Approximate number of annual accessions 600; 10 periodicals subscribed to annually, all legal; occupies one room 60 x 90 ft. with gallery on each end and one side.

CLASSIFICATION AND CATALOG.-- Text books are arranged on the shelves alphabetically by authors; reports, digests, laws and statutes are arranged alphabetically by states; printed catalog in book form

arranged alphabetically by author and subject.

LIBRARY STAFF.-- Librarian and three assistants.

24. UNIVERSITY SCHOOL LIBRARY.

187 East Broad street. Frank T. Cole principal.

HISTORY.-- Founded 1889; supported by corporation.

REGULATIONS.-- Reference; free to the school; open during school hours.

RESOURCES.-- 1100 vols.

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Carnegie library 9.
Columbus law library association 10.
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Fiction, recent 12.
Genealogy 21.
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Historical publications 15.
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Insane asylum see Ohio State Hospital.
Institution for feeble minded youth 10.
Kelmscott library 11.
Literature 23.
Live stock 26.
Medicine 16.
Ohio State institution for education of deaf and dumb 12.
Ohio Medical University 14.
Ohio Penitentiary 14.
Ohio State Archaeological and historical society 15.
Ohio State Hospital 16.
Ohio State library 16.

Ohio State school for the blind 18.
Ohio State University 19.
Old Northwest Genealogical society 21.
Pontifical college of Josephinum 21.
Public library and reading room 22.
Public School library 23.
Reference 23.
Roman Catholic religious works 22.
Smythe's circulating library 24.
Science 24.
Society publications 15.
Sociology 24.
Starling Medical college 25.
State Board of Agriculture 26.
State Board of Health 26.
Supreme court of Ohio, Law library 27.
Theological works, German 9.
Travel 18.
University School library 28.





UNIVERSITY OF ILLINOIS-URBANA



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